

<b>TRANSMITTAL</b>			0150-11647-0000
TO Justin Erbacci, Interim Chief Executive Officer Department of Airports		DATE <b>MAY 28 2020</b>	COUNCIL FILE NO.
FROM The Mayor			COUNCIL DISTRICT 6, 11
<p><b>Proposed Second Amendment to Contract No. DA-5212 with Integrated Security Solutions, Inc., to Provide Ongoing Maintenance, Repair and Support Services for the Closed Circuit Television Video Surveillance and Intelligent Observation Network at Los Angeles World Airports</b></p> <p>Transmitted for further processing, including Council consideration. See the City Administrative Officer report attached.</p> <div style="display: flex; justify-content: space-between; align-items: center;"><div><b>Ana Guerrero</b></div></div> <p style="text-align: center;">MAYOR</p>			

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: May 21, 2020

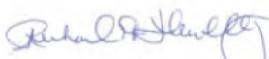
CAO File No. 0150-11647-0000

Council File No.

Council District: 6, 11

To: The Mayor

From: Richard H. Llewellyn, Jr., City Administrative Officer



Reference: Communication from the Los Angeles World Airports dated May 6, 2020; referred by the Mayor for a report on May 6, 2020

Subject: **PROPOSED SECOND AMENDMENT TO CONTRACT NO. DA-5212 WITH INTEGRATED SECURITY SOLUTIONS, INC., TO PROVIDE ONGOING MAINTENANCE, REPAIR AND SUPPORT SERVICES FOR THE CLOSED CIRCUIT TELEVISION VIDEO SURVEILLANCE AND INTELLIGENT OBSERVATION NETWORK AT LOS ANGELES WORLD AIRPORTS**

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### RECOMMENDATIONS

That the Mayor:

1. Approve a proposed Second Amendment (Amendment) to Contract No. DA-5212 with Integrated Security Solutions, Inc., to extend the term an additional year, with a one year option, and increase the contract authority by \$1,601,063, for a total not-to-exceed \$6,129,338 to provide ongoing maintenance, repair and support services for the Closed Circuit Television Video Surveillance and Intelligent Observation Network at Los Angeles World Airports (LAWA), subject to approval by the City Attorney as to form and compliance with the City's Standard Provisions applicable to contracts including the: Affirmative Action Program, Bidders Contributions City Ethics Commission Form 55, Business Tax Registration Certificate, Child Support Obligations Ordinance, Contractor Responsibility Program, Equal Benefits Ordinance, First Source Hiring Program for all non-trade Airport jobs; and Living Wage Ordinance;
2. Authorize the Interim Chief Executive Officer to execute the proposed Amendment, upon approval by the Los Angeles City Council and, prior to execution of the Amendment, having City approved insurance documents in the terms and amounts required, on file with LAWA; and,
3. Return the request to the Los Angeles World Airports for further processing, including Council consideration.

## SUMMARY

On July 13, 2017, after a competitive bid process, the Board of Airports Commissioners (BOAC) awarded a contract to Integrated Security Solutions, Inc., (ISSI) to provide maintenance, repair and support services for the Closed Circuit Television Video Surveillance and Intelligent Observation Network (CCTV VISION) at Los Angeles World Airports (LAWA, Department). The ISSI Contract No. DA-5212 (Contract) has a one year term, with two one-year renewal options, and an expiration date of July 31, 2020. The contract authority for this initial Contract was an amount not-to-exceed \$3,589,764. On August 1, 2019, the BOAC approved a First Amendment which increased the contract authority by \$938,511 for a new total of \$4,528,275 to ensure ongoing Contract services.

When the Contract was approved, the CCTV VISION system consisted of over 3,000 cameras, audio/visual systems and components, recording systems, associated communication systems and interfaces at Los Angeles International Airport and Van Nuys Airport. The CCTV VISION system now has 4,200 devices. The system is used to monitor airport activity to enhance public safety, aviation security and airport operations. In compliance with Airport security program and federal agency operational requirements, and to support LAWA and stakeholders' needs, the Department is legally required to store CCTV video footage. Department staff explains the overall CCTV VISION security surveillance system that ISSI maintains and repairs consists of two systems which are manufactured by different companies to capture, record and store video.

The Department's Information Management and Technology Group (IMTG) manages the daily operation and maintenance of the CCTV VISION system, which is functional 24 hours per day, seven days a week. Under the Contract, ISSI augments and assists IMTG staff by providing on-site personnel and remote technical support services for ongoing monitoring, maintenance, and repair of the CCTV VISION system and its subsystems. Staff notes ISSI is responsive to LAWA's needs and provides repairs, maintenance and services in a timely manner. Current total expenditures to date for the Contract are \$4,065,666 and were expended as follows: \$1,036,204 in Fiscal Year 2017-18, \$1,265,583 in Fiscal Year 2018-19, and a projection of \$1,763,879 in Fiscal Year 2019-20, through May 28, 2020, according to LAWA staff.

Approval of the proposed Second Amendment will extend the term by one year to July 31, 2021, provide an additional year option, and increase the contract authority by \$1,601,063, for a total not-to-exceed \$6,129,338. Department staff reports the primary Second Amendment objectives are to:

- Install the required Video Management System (VMS) equipment for the Midfield Satellite Concourse (MSC) project
- Purchase the VMS equipment through the Contract for a savings of approximately \$200,000
- Enable ISSI to integrate the MSC storage into the current CCTV environment seamlessly
- Provide ongoing maintenance during the completion of the Closed-Circuit Television, Phase 2 - Request For Proposals that will include scope to provide a new enterprise video management and storage solution to support LAWA's anticipated camera growth and long term needs for enhanced security and airport operational capabilities



Below is a summary of Contract Authority and Expenditures, its current and proposed amounts:

Current Contract Authority Amount	\$4,528,275
Current Total Expenditures to Date (May 28, 2020)	<u>(\$4,065,666)</u>
Remaining Balance	\$462,609
Estimated Expenditures, Under the Second Amendment*	\$2,063,672
Remaining Balance	<u>(\$462,609)</u>
Proposed Second Amendment Contract Authority Increase	\$1,601,063
Proposed Second Amendment Contract Authority Increase	\$1,601,063
Current Contract Authority, Not-to-Exceed Amount	<u>\$4,528,275</u>
Total Not-to-Exceed Revised Contract Authority	\$6,129,338

\*Department staff reports, to help mitigate the adverse economic impact from the COVID-19 emergency, the cost for Base Maintenance and Support Services was reduced by nine percent, effective May 2020 through the end of the Contract extension term, within the Second Amendment estimated expenditures. To achieve this, LAWA staff worked with Airport Police and Airport Operations stakeholders to reduce after-hours support so that ISSI will respond on-site to resolve critical camera issues only.

The Contract continues actions supportive of LAWA Business Enterprise policy. The Department's Procurement Services staff reviewed this action (File No. 10041897) and set the following mandatory goals for the project: 15 percent, Small Business Enterprise; five percent, Local Business Enterprise (LBE), and three percent, Local Small Business Enterprise (LSBE) as a subset to the LBE goal. The contractor, ISSI, is certified as a LSBE and is credited with 100 percent SBE/LBE participation, according to staff.

The proposed Second Amendment was approved by the BOAC during its May 7, 2020 meeting.

## FISCAL IMPACT STATEMENT

The proposed Second Amendment to Contract No. DA-5212 with Integrated Security Solutions, Inc., will extend the term an additional year to July 31, 2021, provide a one year extension option and increase the contract authority by \$1,601,063, for a total not-to-exceed \$6,129,338 to provide ongoing maintenance, repair and support services for the Closed Circuit Television Video Surveillance and Intelligent Observation Network at Los Angeles World Airports (LAWA). Funding For this contract will be requested as part of the Fiscal Year 2020-2021 LAWA Operating Budget in LAX Cost Center 1170072 - IT Public Safety and Security, Commitment Item 520 – Contractual Services and Commitment Item 522 - Materials & Supplies, or it may be provided through other Board approved Work Breakdown Structure (WBS) Elements for capital improvement projects as may be required. Funding for subsequent years will be requested as part of the annual budget process. There will be no impact on the City's General Fund; the project complies with the Department's adopted Financial Policies.

RHL:AVM:10200119